



ST. THOMAS MORE COLLEGE

UNIVERSITY OF SASKATCHEWAN

Casual Caretaker

Department: Maintenance

Term: September 1, 2025 – April 30, 2026, with the possibility of extension

Shift: Casual (weekend days and weekday evening work expected)

Salary: \$17.58 per hour (Staff Level 1)

Posted date: 07/25/2025

Closing date: until filled

St. Thomas More College (STM), the Catholic liberal arts college federated with the University of Saskatchewan (Usask) seeks a Casual (as required) Caretaker.

Reporting to the Facility Supervisor at St. Thomas More College, the Casual (as required) Caretaker will provide proactive cleaning services, with a focus on exceeding the expectations of students, faculty, administration, and visitors.

Key Responsibilities:

- Performs cleaning tasks as assigned, includes but not limited to cleaning washrooms (and all related fixtures), common areas, cleaning floors (use of dry and wet mops, brooms, vacuum cleaners, automatic scrubbing machines and other related equipment).
- Provides cleaning services in other areas as required to cover absences of other caretaking staff.
- Reports building deficiencies.
- Secures the building after hours.
- Provides efficient, courteous customer service to the St. Thomas More College community and visiting public when circumstances require.
- Other duties as assigned.

Qualifications:

- Grade 12 diploma or General Educational Development (GED) certificate is required.
- Minimum of one-year of caretaking and/or cleaning experience in an institutional setting.
- A current acceptable criminal record check is required.
- WHMIS (Workplace Hazardous Materials Information System) certification is considered an asset.

Application:

- Interested candidates should email their resumé to the attention of the Associate Director of Human Resources at humanresources@stmcollege.ca.

In accordance with Canadian immigration requirements, this advertisement is directed in the first instance to Canadian citizens and permanent residents. St. Thomas More College (STM) is committed to diversity within its faculty and staff complement.

Underrepresented groups include those identified in the federal Employment Equity Act - women, visible minorities, Indigenous peoples, and persons with disabilities - including, but not limited to LGBTQI2+ people, and members of other designated groups are encouraged to self-identify on their application. All qualified candidates are encouraged to apply; however, Canadian citizens and permanent residents will be given priority. Additional information about STM and the University of Saskatchewan is available at <https://stmcollege.ca/>. **Only those invited for an interview will be contacted.**