

Received: \_\_\_\_\_

List No.: \_\_\_\_\_

BID: \_\_\_\_\_  
(Office Use Only)

**PLEASE NOTE: Books are not automatically on Reserve from one session to the next.**

Lists are processed in the order in which they are received. Please submit lists as early as possible.

Reserve phone number: 966-8916

Date:		Instructor:		Phone #:		Office Address:	
Class:				No. in Class		Term 1 and/or 2:	
<input type="checkbox"/> Regular Session <input type="checkbox"/> Intersession <input type="checkbox"/> Summer School <input type="checkbox"/> Spring/Summer Full		<input type="checkbox"/> 4 - hour <input type="checkbox"/> 1 - day <input type="checkbox"/> 3 - day <input type="checkbox"/> 4 - hour (in house)		Additional comments or information:			
Call #/Vol.	Author	Title				No. of Copies	